



Memorandum of Understanding – Allocated Space

Organization/Department

The purpose of this document is to communicate to the College/Department that the allocation of space does not imply permanence but is a commitment based upon continued program justification. Continually changing campus-wide program priorities will also be considered. All Texas Tech University space will be managed to ensure effective and efficient utilization as well as an equitable allocation and reallocation based on measured need.

Building(s)/ Room(s)	
Attachments	
Total Allocated ASF	

Space Allocation Justification



TEXAS TECH UNIVERSITY

Operations Division Planning
& Administration™

Memorandum of Understanding – Allocated Space

Space Allocation Terms

Review Date (If Applicable): _____

Prepared By: _____ **Date:** _____

Department Head/Dean: _____ **Date:** _____

Texas Tech University CFO: _____ **Date:** _____